

The following is a non-inclusive list of safety training conducted by the OSHA Management Office. Note safety training can take the form of: (1) SPECIAL PROGRAMS; (2) SAFETY BULLETINS/SAFETY NEWSLETTERS (3) CLASSROOM INSTRUCTION, TOWN MEETINGS.

1. SPECIAL PROGRAMS:

- WINTER/HOLIDAY SAFETY PROGRAM - Each year the OMO hires professional actors and actresses to develop and present the Annual Winter/Holiday Safety program. The program's objectives is to get across the safety messages of winter driving, drinking and not driving; slips, trips and falls; fire safety; and decoration safety in a funny and unique way. Five shows are presented over a two-day period. Ice scrapers, planners, and safety booklets are distributed at this time. Over 600 Fort Monmouth personnel viewed this year's presentation.
- ANNUAL BICYCLE RODEO – OSHA Management Office coordinated and participated in a two-day bicycle rodeo for School Age Services Summer Camp Program. The rodeo included: (1) distribution of bicycle literature from AAA; (2) a bicycle safety poster contest, in which 1st place winners were awarded a new bicycle, 2nd place winners received a bicycle safety helmet and 3rd place winners received a bicycle lock; (3) an obstacle course and a ride through housing with members of the Provost Marshal Office's bicycle patrol squad. Approximately 170 children from ages 6-12 participated in the event. Each child received a certificate for completing the program.
- FM CHILD & YOUTH SERVICES COMMUNITY KIDS CARNIVAL – OMO provided the safety games "Wheel of Misfortune" and "Find the Safety Hazard", which was played by the children. Safety literature and prizes were distributed.
- YOUTH APPRECIATION DAY – OMO participated in the Fort Monmouth Youth Services and School Age Services Annual Youth Appreciation Day. Safety literatures useful to families with children were distributed. A laptop computer with the CD interactive Traffic Safety Box, which allowed children to test their traffic safety knowledge, was the highlight of the OSHA Management Office Safety display.

- **WOMEN'S EQUALITY DAY – BRING YOUR PARENTS TO WORK** – The Safety Display focused on child-proofing Grandparents House. A banner on loan from the NJ State Safety Council illustrated areas Grandparents should be concerned about when small children are around.
- **ANNUAL MILITARY RETIREE APPRECIATION DAY** – approximately 6,000 military retirees are invited to attend. The OMO provides handouts on a variety of safety related information, in particular, safety for seniors.
- **HEALTH FAIR** – The Preventive Medicine Activity sponsors annually a Health Fair for the School Age services children. The OMO provides Vince & Larry, the crash dummies, along with safety literature and other safety related activities for the children.

## 2. **SAFETY BULLETINS, SAFETY NEWSLETTER, ETC.:**

- **MASTER ACCIDENT PREVENTION PLAN PROGRAM** - Safety posters in the form of calendars are prepared bimonthly and distributed to approximately 100 safety representatives/activities. Each poster has a safety topic and one line safety tips in which supervisors can use during their staff meetings. Safety bulletins and literature are distributed also.
- **OSHA MANAGEMENT SAFETY TIPS NEWSLETTER** – The Newsletter “Garrison Safety Tips” are compiled bimonthly and includes timely articles on vehicle safety, National Safe Kids Week, Winter Safety, etc. These are distributed through our bimonthly master accident prevention plan program.
- **HOLIDAY SAFETY MESSAGES** - are sent out for most holidays with the Garrison Commander’s signature.

## 3. **CLASSROOM TRAINING:**

- **SAFETY REPRESENTATIVE TRAINING** – The OMO conducts orientation training for collateral duty Safety Representatives on a quarterly basis. Training is designed to provide an overview of the OMO to include its organization/functions/mission; Federal, Army, and FM Safety regulations; inspection report forms; accident investigation report forms; etc.
- **SAFETY & OCCUPATIONAL HEALTH COMMITTEE QUARTERLY MEETING** – The OMO conducts quarterly a SOHC quarterly meeting with the collateral duty Safety Representatives. Meeting includes: a

presentation by the FM Fire Official; a representative from the Preventive Medicine (Industrial Hygienist); and OMO Safety Specialist. Current issues are discussed.

- **HAZARD COMMUNICATION TRAINING (HAZCOM)** – The OMO conducts HAZCOM training on an as needed basis to FM personnel who use, are exposed, or potentially exposed to hazardous material in accordance with 29 CFR 1901.1200. Training is designed to familiarize personnel with the various categories (carcinogens, oxidizers, etc.) of hazardous materials; safe handling/disposal procedures; etc.
- **TOWN MEETINGS** – Safety Specialists from the OMO regularly attend Town Meetings sponsored by various CECOM activities. Safety presentations (using of Power Point slides shows previously prepared by OMO) are geared to the audience, time of year (summer safety in summer time, etc.), or pertinent topic (e.g., West Nile Virus, Anthrax, etc.).
- **FAMILY CHILD CARE PROVIDERS (FCC)** – Conduct Safety training and orientation for new FCC providers.
- **CDC SUMMER CAMP COUNSELORS** – Conduct Safety training and orientation for Summer Camp Counselors.
- **CDC STAFF** – Conduct Safety training for CDC staff.

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