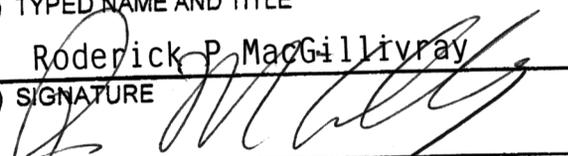


MANAGEMENT CONTROL EVALUATION CERTIFICATION STATEMENT		1. REGULATION NUMBER AR 215-1
For use of this form, see AR 11-2; the proponent agency is ASA (FM&C).		2. DATE OF REGULATION 25 October 1998
3. ASSESSABLE UNIT Fort Monroe MWR		
4. FUNCTION NAF Major Construction		
5. METHOD OF EVALUATION (Check one)		
<input checked="" type="checkbox"/> a. CHECKLIST (Indicate appendix letter)		<input type="checkbox"/> b. ALTERNATIVE METHOD (Indicate method)
6. EVALUATION CONDUCTED BY		
a. NAME (Last, First, MI) MacGillivray, Roderick P		b. DATE OF EVALUATION 3/25/04
7. REMARKS (Describe your review process)		
a. Describe how each key management control was tested (e.g., direct observation, file/documentation review, analysis, sampling, simulation, other _____). Direct Observation supplemented by examination of relevant documents.		
b. Describe the deficiencies detected in these key management controls (if any). None Found		
c. Describe the corrective actions taken (if applicable).		
8. CERTIFICATION		
I certify that the key management controls in this function have been evaluated in accordance with provisions of AR 11-2, Management Control. I also certify that corrective action has been initiated to resolve any deficiencies detected. These deficiencies and corrective actions (if any) are described above or in attached documentation. This certification statement and any supporting documentation will be retained on file subject to audit/inspection until superseded by a subsequent management control evaluation.		
a. ASSESSABLE UNIT MANAGER		b. DATE CERTIFIED
(1) TYPED NAME AND TITLE Roderick P MacGillivray I-MO		3/29/2004
(2) SIGNATURE 		

DA FORM 11-2-R, OCT 02

EDITION OF JAN 94 IS OBSOLETE

Encl 2

Checklist For Evaluating Key Management Controls For NAF Major Construction

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Construction Project Development and Approval	1
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Prepared By
NAF Construction Directorate
U.S. Army Community & Family Support Center
Telephone DSN 221-9786
Commercial (703) 325-9786
FAX (703) 325-0800

NAF CONSTRUCTION PROJECT
DEVELOPMENT AND APPROVAL

- NO
1. Are proposed NAF construction projects checked against the installation master plan to assure inclusion? X
2. Have NAF construction projects estimated to cost less than \$500,000 been submitted to the MACOM for a technical compliance review? N/A
3. Were alternatives to construction examined, evaluated, and rejected before requests for new or replacement facilities were submitted on the DD Form 1391-EF (including use of existing and available facilities owned by DA, DOD, other Federal agencies, state and local governmental agencies, and commercial establishments? X
4. Has statistical data on accommodations now in use been analyzed, validated, and included on the DD Form 1391-EF?
5. Were analyses of existing facility deficiencies based on quantitative data and the actual condition of the facility?
6. Are sizes for proposed MWR facilities based on actual need as opposed to maximum space allowance contained in AEI Design Criteria? X _____
7. Was a DOD commissary surcharge and NAF construction data sheet prepared showing a return-on-investment analysis for each income-generating NAF project? X
8. Has the local USAISC activity commander verified and signed that all information systems requirements are fully identified and properly programmed? N/A
9. Has the need for physical security measures for each NAF project been evaluated and approved by the installation provost marshal or security officer? X

YES NO

10. Are separate DD Forms 1391-EF prepared for co-located projects that use a combination of APF and NAF in a single contract?

N/A

Has notification of approval been received from the HNSC, SASC, ASD(PS,F&E), and ASA(IL&E) prior to awarding NAF construction contracts in excess of \$500,000?

X

PROGRAMMING AND CONSTRUCTION OF
MWR NAF FACILITIES

NO

- | | | |
|--|-----|-----|
| 1. Has the installation examined the local civilian community to determine if off-post facilities are capable and accessible to adequately support the military community prior to initiating facility requests? | _X_ | |
| 2. Have NAF major construction funding procedures been followed IAW AR 215-1, Chapter 10? | _X_ | |
| 3. Are funding approval limitations for projects financed wholly from NAFs per AR 215-1, Chapter 10? | _X_ | |
| 4. Has written approval for single minor construction project up to \$500,000, using a combination of APF's and NAF's, or private funds or both been obtained from the MACOM? | | N/A |
| 5. Are single minor construction projects with a combination of funds, submitted per AR 215-1, Chapter 10 and AR 415-19 Chapter 2? | | N/A |
| 6. Are proposed construction projects based on actual need (AR 215-1, Appendix B) and in compliance with DOD construction criteria (DOD 5270.1-M) and DOD funding policy (AR 215-1, Appendix E)? | | |
| 7. Has a systematic approach been established at the installation for projecting and quantifying NAF MWR facility requirements? | _X_ | |
| 8. Are NAF MWR program priorities based on actual need rather than availability of fiscal resources? | _X_ | |
| 9. Does the installation maintain a Five Year NAF MWR Construction Program Plan? | _X_ | |
| 10. Was all operation, maintenance, repair, and construction of real property facilities used to support NAF MWR activities fully coordinated with the servicing DEH/DPW? | _X_ | |

YES NO

11. Does Guidance Year project documents conform with the AR 415 series and NAF budget policies (AR 215-1, Chapter 11)?

12. Have all NAF construction requirements been:

- Reviewed by the Installation Planning Board? N/A

Included in the Installation Master Plan?

Approved by the Installation commander prior to submission?

13. Are definitive Corps of Engineers designs used for all NAF facilities requirements, if available?

14. Have NAF MWR facility transfers, conversions, diversions, or disposal received approval from USACFSC (AR 215-1, Chapter 10)?

15. Are all NAF major construction projects reported to Congress prior to construction?

16. Are all NAF incremental/phased construction projects that collectively total \$500,000 or more properly identified in the Five Year Installation Plan? N/A