

Program Data Sheet

Name of Event: Small Bushel Basket Class			Pilot Program
			Revised program
		x	Repeat Program
Date: 25 March 2004	Day of Week: Thursday	Time: 1800-2200	
Location: Frame & Craft	Information Phone #: 788-2729	Price: \$32	
Program Coordinator: Arlene P. Wallace			
Phone #: 788-2728	Fax #: 788-3786	e-mail Address: wallacea@Monroe.army.mil	
Purpose of the Event: To promote the art of basket weaving			
Indicator/Measure of Success: satisfied customers			
After Action Report (AAR) Comments from Prior Event(s):			

Key POCs

Name	Requirements	Phone #	Fax #	e-mail	Actions
Casemate/ ezine	Publicity				
In house	Equipment				
In house	Supplies				
	Audio/video				
	Decorations				
	Food & Beverages				
	Procurement				
In house	Set-up / Clean-up				
	Other				

After Action Report

Financial Analysis

Sales:	\$416	Labor is 4 hours for manager to teach class and 1 hour naf labor to cut up spokes. Cog is the actual cost of supplies
COGS:	\$90	
Other Revenues:	\$150	
Labor:	\$87	
Other Expenses:		
NIBD:	\$389	

Program Analysis

Attendance:	
Indicator/Measure of Success:	Students keep coming back
Elements to Change:	none
Elements to Eliminate:	
Elements to Add:	
Other Comments:	Next class is 15 April and we have 9 students signed up to date. Class will fill by 15 April.